

**MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
October 17, 2016**

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by April Schroeder, Vice-President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Mrs. Schroeder led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present except Mrs. McGann who arrived later and Brooke Humphreys who was excused.

Mrs. Schroeder called for a motion to amend the agenda to add under Section 4, Consent Agenda item B. 5. to the Resignations on the Personnel Report.

Mr. Stanwood moved and Mr. Gamblin seconded to amend the agenda as stated.

Motion carried.

D. Minutes:

Mrs. Merrill moved and Mr. Stanwood seconded a motion to approve the minutes of the regular board meeting of September 19, 2016, the board work study of October 3, 2016, and the special board meeting of October 10, 2016 as presented.

Motion carried.

II — BOARD OF DIRECTORS COMMUNICATIONS

A. Good News of the District:

Mrs. Merrill attended the WSSDA Regional meeting at the new Auburn High School. It was a successful program. Mrs. Schroeder added that the new WSSDA Executive Director attended the meeting. The new high school is beautiful and the Culinary Arts students did a great job. The state board shared information at the meeting.

Mrs. Schroeder reported that Homecoming was exciting and she was happy our students were safe and enjoyed the dance. She said it is bitter-sweet having a senior this year but they had a great time. Mrs. Schroeder heard that other homecomings had to be canceled due to the weather forecast and hoped the postponed events would be enjoyed this weekend.

Mrs. Merrill gave a shout out to the EHS Drama program and to Enumclaw Rotary and Enumclaw Schools Foundation for the grant that made the *James and the Giant Peach* production possible for all elementary students to attend at the high school auditorium. The production was 48 minutes long and the sets were fantastic. She thanked Mr. Miller and encouraged the audience to attend the high school productions which are the best bargain ticket in town!

Mr. Stanwood concurred that the drama productions are all amazing. He attended the high school open house which included information on construction and found the evening to be very valuable. He enjoys the opportunity to talk to his child's teachers and thanked the district for continuing to endorse open houses.

B. Superintendent Report:

Mr. Nelson also expressed his appreciation to the Enumclaw Rotary Foundation and the Enumclaw Schools Foundation for bringing the *James and the Giant Peach* production to our students who were able to attend the theater.

Governor Inslee has designated October as Filipino American History Month. Mr. Nelson shared the proclamation with the board, stating we have many students in our system who are of Filipino descent and we want to honor them and their heritage.

The STEM luncheon was scheduled for October 20th at the fieldhouse. 130-150 have confirmed they would attend the luncheon. The STEM Expo Committee decided to shift the luncheon to the fall to begin to generate excitement and get more vendors involved. The board was invited to attend. The event is sponsored by Enumclaw Rotary and the Rotary Students of the Month for October were chosen for their STEM background. These students spoke at the luncheon. Enumclaw Rotary sponsored the luncheon with help from Enumclaw Schools Foundation who also assisted with decorations. Enumclaw Rotary is stepping up to do good things!

Cabinet is involved in school visits. While in the buildings they review strategic plans, the evaluation of staff, and how district administration can support administrators and staff. Cabinet will do another round of visits in the spring.

Mr. Beals, Mr. Hatzenbeler, Mr. Rabb, and Mr. Nelson attended a WASA luncheon meeting where the two OSPI candidates spoke. They have diverse backgrounds. One is a former state legislator and one a former teacher. Mr. Nelson was very impressed with both candidates and said it will be an interesting election to watch. The board will have the opportunity to speak to the newly elected state superintendent of schools at their WSSDA Conference.

Enumclaw Middle School 8th graders received their Chromebooks and Thunder Mt. will receive their Chromebooks on Friday.

Rossi Ensign gave a quick update on work she is doing with community patrons regarding the Farm to Table initiative. She will be meeting with patrons along with Tracy Holyan and Ed

Hatzenbeler to discuss ways in which the initiative can be implemented in the Enumclaw School District. There is a lot of energy and enthusiasm around this. In 2010, October was designated National Farm to School Month and provides a nice opportunity for families and students to work with Nutrition Services to promote local farms.

C. **Construction Update:**

Liz LeRoy updated the board on construction.

Black Diamond Elementary Construction:

- Showed aerial views of the Black Diamond site
- Construction Budget: \$15,168,000
- Potential changes: \$165,000 (truss clarification for fire sprinklers)
- Permitting OSPI: D Form paperwork ongoing
- Construction progress: water line work; framing ongoing; remaining slab on grade pour; roof trusses set in December
- Neighbor Outreach: website update; aerial attached
- Owner coordinated items: furniture vendor/moving; roofing inspection

Phase 0 Enumclaw High School Construction:

- Access/grease interceptor work
- Utility backbone/trenching/vault
- Culinary Arts/1000 building
- Mezzanine

Reminder of Phase 1 & 2 work:

- Budget
- Permit
- Bidding process – opens next Tuesday

Three bidders have expressed an interest in the job. The special board meeting is October 26th at 4:00 p.m. Mrs. Schroeder asked Ms. LeRoy if she was getting any feedback on the drawings. The responses have been normal and NAC has responded to any questions. Mrs. Schroeder asked about the cost estimate for air conditioning. Mr. Rumbaugh responded to this in his presentation. Mrs. Merrill commented that the plans were extremely detailed. Ms. LeRoy said the constructability review is required by the state in order to be reimbursed with State Match money.

Mr. Rumbaugh shared information regarding teaching locations. Full data/electrical will be provided at the front of each high school classroom. In regard to air conditioning, coils have been upsized as part of the main project. The cost alternate will likely be about \$600,000. Mr. Nelson asked about the timing of the cost estimation, saying he understood we did this as late as possible to get a true estimate of the cost. Mr. Rumbaugh concurred. The cost estimate was completed in the middle of the last phase. If it's done too late, adjustments can't be made. It is now up to market conditions. He said good companies are bidding our job and we have done everything to make this a smart, biddable project. It is a very detailed document and the intent is to meet the state requirements and give valuable information for bidding. Mrs. Merrill commented that she was impressed with the detail regarding safety concerns.

D. District Data Update:

Mr. Beals shared that he, Mr. Parker, and Mrs. Marquand wanted to share with the board how this work in the district has evolved. Students take state assessments in the spring and the results are received three weeks following testing with formal results received in the fall. The administrators look at student proficiency. New tools have been developed that give a sophisticated look at student progress. Now we can look at both proficiency and growth. Mr. Parker would focus on proficiency data. Mrs. Marquand would discuss the tools we have to look at monitoring student growth in sub-groups. Mr. Beals would share how we can drill down to an individual student level. All of this work is around the district goals: increase literacy, graduation and numeracy while decreasing achievement gaps.

Mr. Parker said it was a pleasure to share student performance information. There were exciting performance pieces with positive signs at all three levels. Mr. Parker shared highlights from all grade levels, showing high performance in areas in all grades, especially third grade who performed well in both language and math. Middle school student scores for eighth graders were high compared to the state averages. Language arts scores were high for the 11th grade students who tested. Not many of the 11th graders are choosing to test and the state doesn't report on the 10th grade scores. Mr. Parker said the drop in scores is puzzling for this cohort. It could be the transition to an electronic test format or the change from MSP to SBAC but the scores will be watched. There is a pattern of extremely high language arts scores.

Mrs. Marquand asked the board to remember the report at EMS that showed growth data for students who tested. She shared growth data statistics for students and said it is the first time we have seen the student growth data which shows how students are doing related to their peers. She shared those statistics adding that the sweet spot for data is 4th and 8th grades. What this means to us is that the test is one score on one day for a student and how they performed. A student can have high proficiency but low growth or high growth and low proficiency. Growth is key as it relates to achievement.

Mr. Beals shared student growth for individual students using a tool that has a lot of potential. Though data is valued, student growth puts it in a bigger context and what the whole picture tells us about a student. Assessment data doesn't ever give an answer, it creates more questions. In drilling down to the individual child, Mr. Beals shared examples of two students. Charts with student progress were built for the individual students. It is a good way to validate the approach to use for a child's learning when they are experiencing growth. The district is building leaders who are being very thoughtful in how they use these tools to help students achieve. Mrs. Merrill thought it was important to affirm classroom teachers where growth is occurring for students. Mrs. Schroeder asked how parents are being informed that their child is achieving growth even if proficiency isn't high. Mr. Beals envisions a powerful conversation with the parent. A teacher can share, this is one snapshot but let me talk about what I see in the classroom with your child. The charts become an additional tool to use in how to move forward. Mrs. McGann stated that students need to see that too for validation and something to celebrate for motivation. The same is true for highly capable students, that they can make additional growth even though proficient.

Mr. Beals, Mr. Parker and Mrs. Marquand were thanked for their presentation. Mr. Nelson felt the need to share this data with the board along with the journey with our leadership. This prompted Cabinet to think about preparation for conferences and setting up teachers for these conversations. ASCD (Association for Supervision and Curriculum Development) launched an initiative for educating the whole child and what prevents them from achieving. Leadership will spend their next meeting traveling to POM, Enumclaw Youth and Family Services and the

Senior Center to learn how to connect families to services. Additional information is being shared about the Enumclaw Wellness Foundation, Black Diamond Community Center and the clothing and food banks. Enumclaw offers a lot of resources. The goal is to overcome the barriers that prevent academic growth. Mr. Nelson invited the board to attend the tour.

Mrs. Schroeder asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to properly record and recognize those who present during the meeting. Anyone wishing to address the board has two minutes to speak.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

Owen Gabrielson addressed the board with reference to the proposed change to Policy 2190: Highly Capable. His concerns regarded misinformation that was given to Mrs. Marquand in an OSPI webinar which stated districts did not have to have an annual, board approved, Highly Capable Plan. This information contradicted the state WAC. He suggested the district review plans in other districts and shared documents for board review.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Hatzenbeler presented the list of top ten expenditures in the district as follows: BNCC, Inc.; NAC; City of Black Diamond; McKinstry Essention; NW Textbook Depository; Houghton Mifflin Harcourt; Renaissance Learning, Inc.; Puget Sound ESD 121; Puget Sound Energy; and Troxell Communications.

Mr. Hatzenbeler shared a list of local businesses from the three local area codes as board requested. The district did \$146,428.55 of business in the month of September in Enumclaw, Black Diamond and Ravensdale. The district is pleased to support local businesses and purchase their products.

Mrs. Schroeder reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mr. Stanwood moved and Mr. Gamblin seconded to approve general fund vouchers in the amount of \$845,669.05; capital projects fund in the amount of \$1,849,762.33; associated student body fund in the amount of \$13,215.05; and ratification of the general fund payroll warrant for September in the amount of \$3,361,006.72.

Motion carried.

B. Consent Agenda:

- 1. Donation of \$500 from Enumclaw Rotary to Southwood Elementary used for books**
- 2. Donation of \$4,600 from Kibler PTA to Kibler Elementary to be used for classroom allocations**
- 3. Donation of 7 executive chairs valued at \$1,050 from Jim and Dana Brooks to Enumclaw High School**

4. **Donation of \$1,500 from Westwood PTSO to Westwood to be used to support learning initiatives**
5. **Donation of 12 gently used leather executive chairs from Mutual of Enumclaw to Enumclaw High School - estimated value \$500**
6. **Personnel Report**

The consent agenda was presented by Mrs. Schroeder. Mrs. McGann moved and Mr. Stanwood seconded to approve the consent agenda. Mrs. Merrill suggested the board could benefit from a donation of upgraded executive chairs for the board room!

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2. Donation of \$4,600 from Kibler PTA to Kibler Elementary to be used for classroom allocations
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6. Personnel Report

Classified:

- A. New Hire:
 1. Sara Hershey-Faul, nutrition services, Black Diamond, effective 9.14.2016
 2. Kerri Hanrahan, payroll officer, district officer, effective 10.12.2016
 3. Julie Jordison, special ed para educator, Kibler, effective 10.3.2016
 4. Bryan Lucas, assistant groundskeeper, district office, effective 9.12.2016
- B. Resignation:
 1. Paige Scroger, payroll officer, district office, effective 9.30.2016
 2. Debbie Monstad, special ed para educator, EMS, effective 9.19.2016
 3. Barb Bartle, special ed para educator, Sunrise, effective 10.6.2016
 4. Katrina Lafaele, para educator, Southwood, effective 10.7.2016
- C. Additional Assignment:
 1. Terri Percival, para educator, Southwood, effective 9.13.2016
 2. Katrina Lafaele, para educator, Southwood, effective 9.13.2016
- D. Retirement:
 1. Sonja Crimmins, kitchen manager, EMS, effective 11.1.2016
- E. Change of Assignment:
 1. Jodi Clark, special ed para educator, from Southwood to Kibler, effective 9.13.2016
 2. Debbie Monstad, from special ed to ISS para educator, EMS, effective 9.19.2016
 3. Jana Doleshel, from general to special ed para educator, EMS, effective 9.19.2016
 4. Meghan Wicklander, special ed para educator, from EHS to Sunrise, effective 10.10.2016
 5. Carrie West, special ed para educator, from Southwood to Sunrise, effective 10.14.2016

- F. Leave of Absence:
 - 1. Whitney Anderson, para educator, Black Diamond, effective 10.18.2016 for the remainder of the year

Supplemental:

- A. Rehire:
 - 1. Ted Carlson, head coach, girls basketball, EHS, effective 11.14.2016
- B. New Hire:
 - 1. Samuel White, co-head coach track, EMS, effective 9.8.2016

Motion carried.

C. School Board Acceptance of the Constructability Review Report and Implementation:

Mrs. Merrill moved and Mr. Stanwood seconded approval of the School Board Acceptance of the Constructability Review Report and Implementation as presented.

Motion carried.

D. Second Reading:

Policy 4215: Use of Tobacco and Nicotine Products and Delivery Devices

Policy 5001: Hiring of Retired School Employees

Policy 6882: Sale of Real Property

Having heard no concerns from the board, Mr. Nelson presented three policies for second reading and board approval.

Mr. Stanwood moved and Mrs. McGann seconded a motion to approve policies 4215, 5001, and 6882 as presented.

Motion carried.

E. First Reading:

Policy 2190: Highly Capable Programs

Policy 4218: Language Access Plan

Policy 5610: Substitute Employment

Mr. Nelson shared information for first reading as follows.

2190: Highly Capable Programs. This policy change was initiated by Mrs. Marquand who received information in an OSPI webinar stating the district did not need to have an annual board approved highly capable plan. The change in the policy was a result of language received during the OSPI webinar which was found to be incorrect. Mr. Nelson said this policy change will be pulled. Mrs. McGann said she would like staff to provide comparisons of what other districts do for their highly capable programs. She would also like know the amount of money received for the highly capable program.

4218: Language Access Plan. This is a new policy with a lot of requirements as a system. It is ready to put in place and the district will move forward with that.

5610: Substitute Employment. This update is a result of a senate bill. Mrs. Merrill asked how the district is doing finding substitutes and wondered if it is becoming more difficult as she has heard it is in other districts. Mrs. Berryhill responded that she has increased advertising to recruit subs, is using social media, LinkedIn, and asks principals and PTSOs to communicate the need for subs in their correspondence. Laws have changed which allow non-certified staff in classrooms though we have not had to do that.

The two policies will be on the November agenda for second reading and approval.

F. General Fund Report:

Mr. Hatzenbeler presented the general fund report. 7.39% of the 2016-17 budget has been expended with 6.67% of revenues received.

The beginning of the year fund balance was \$4,551,059.12. Total resources available: \$7,711,587.37. Expenditures to date: \$3,811,822.97. Reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$23,322.00; turf replacement: \$500,452.00; and commitment to economic stabilization: \$2,650,000.00. Unreserved ending fund balance: \$525,990.40.

Capital Projects beginning fund balance was \$64,454,782.17 with an ending balance of \$63,064,736.17.

The Debt Service Fund beginning fund balance was \$4,721,193.02 with an ending balance of \$4,811,013.14.

ASB Fund beginning fund balance was \$481,245.62 with an ending balance of \$500,145.89.

Transportation Fund beginning fund balance was \$851,800.87 with an ending balance of \$852,098.38.

Mrs. Schroeder asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that no executive session was needed.

V — EXECUTIVE SESSION

No executive session was necessary.

VI — BOARD PROCESS DEBRIEF

The board debriefed the meeting.

Mrs. Schroeder said she and Mrs. Arbury would be attending a meeting here in the boardroom on Thursday, 6:30 p.m. to discuss the vision of the Birth to 5 Center and how to partner with community pre-schools.

The Leadership bus trip is next Tuesday, October 25th, leaving district office at 7:30 a.m.

VII — ADJOURNMENT

This meeting adjourned at 8:03 p.m.

President, Board of Directors

Secretary, Board of Directors