

**MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
January 17, 2017**

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by April Schroeder, President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Mrs. Schroeder led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present except Mrs. Merrill and Brooke Humphreys who were excused.

D. Minutes:

Mr. Stanwood moved and Mr. Gamblin seconded a motion to approve the minutes of the regular board meeting of December 19, 2016 and the board work study of January 3, 2017 as presented.

Motion carried.

II — BOARD OF DIRECTORS COMMUNICATIONS

A. Good News of the District:

Mrs. McGann is attending the Black Diamond Council meetings to keep current with the status of the city.

Mr. Stanwood is amazed by the progress at the new Black Diamond Elementary.

Mrs. Schroeder attended the One Act plays with her daughters and enjoyed seeing all of the kids involved. It was entertaining to see Mr. Jacobson and Mr. Miller in their “mature” lady outfits!

Mr. Gamblin was excited to go see the boys’ basketball team take on the number one team in the state after board meeting.

B. Superintendent Report:

Mr. Nelson took a moment to commend Mr. Gamblin for his service to the Enumclaw Chamber of Commerce. The Chamber was holding their installation dinner at the same time as board meeting and Mr. Gamblin was being honored for his many years of service. Mr. Nelson said he did a great job during his tenure as president and made a huge difference in our community. Mr. Parker requested that Mr. Nelson acknowledge this service.

Regarding changes in the district, Mr. Parker, Director of Curriculum and Instruction, will be retiring June 30th. Jill Burnes has been named Director of Teaching and Learning which opens the EHS principal position. Google forms have been sent to parents, staff and students to collect feedback. The responses are categorized automatically. The principal position will be open for five weeks with interviews scheduled for March 3rd. The two finalists will meet with the community and staff.

The legislative session launched this week and staff is monitoring the levy cliff, an upcoming reduction in how much money school districts can collect through local property tax levies. Legislators are being requested to delay this. Districts have to make budget decisions this spring and do not want to have to build two budgets.

The STEM Expo which will be held on February 9th is advertised in the January *Connection*. Transportation is also being honored for their diligence in getting communications out, monitoring roads and getting students to school safely during inclement weather.

A new emergency plan is in place for Fridays in case we would need to run two hours late. If that should occur, PLC would be cancelled so we can run school and not have to extend the school year. The last day of the year is already June 21st.

February 4th is Taste of Washington day and Food Services will be honoring local growers by incorporating local winter vegetables on the menu. The district will be doing more of these kinds of things during the year.

C. School Board Appreciation:

Mr. Nelson expressed his appreciation of the board and thanked them for the time and energy they generously give to us. Mr. Nelson provided parmesan chipotle popcorn and Mrs. Aaby a sweet treat as a thank you. The board members were also presented with a certificate of appreciation.

D. Construction Update:

Liz LeRoy updated the board on construction stating that a lot of progress is being made.

Pictures of the new 1000 classrooms were shown. Staff has moved back into those rooms. Mrs. Burnes, the administrative staff, technology and facilities worked tirelessly over the break to get everything ready for the first day of school after winter. She commended the district for their effort. Technology was also on site the first day to make sure kids could access devices.

Black Diamond Elementary

Budget:

- Construction contract: \$15,168,000

- Potential changes \$500,000

Progress:

Framing and roofing

- Vent
- Single ply roofing complete
- Windows to be delivered
- Insulation Feb 3
- Storefront windows Feb 3
- Mech, elec, plumbing roughed in
- Fire sprinkler rough in

Sitework:

- Storm water vault

Furniture:

- Shared the furniture choices for BDE
- Virco was selected as the vendor
- Colors at next meeting

Enumclaw High School

Budget:

- Forma \$41,864,000
- Contingency \$420,000

Forma is on campus and the fencing up. Demolition of the 100/200/300 buildings will begin in the next two weeks.

Schedule:

- Phase 0 punch lists
- Phase 0 Culinary Arts
- January ongoing for fiber

Staging/Mobilization:

- Trailers/fencing
- Infiltration system
- Temp

Permit:

- Building permit ongoing
- Demo Permit

Mrs. McGann asked about communication at the high school. Ms. LeRoy said they have working handsets in every classroom. The fire marshal walked through and the handsets meet requirements for communications. The fire alarms are functional. Mrs. McGann asked if the high school had done a fire drill. Mr. Nelson will check on that. The new signage will be up at the high school on Wednesday. Mrs. Schroeder asked Peyton how things are going from a student perspective. Peyton said the future will be great. The biggest challenge is getting from one area of campus to another on time and receiving announcements. Consequently there are some missed activities and clubs. Peyton said the progress is cool!

E. Birth to 5 Update:

Mrs. Arbury shared the following information to update progress for Birth to 5.

- New brand (education, outreach, resources)
- Introduced the Birth to 5 advisory committee who are excited to serve. Ultimate decisions lie with the school board.
- Shared why we are doing this. 90% brain growth from B to 5. Family engagement.
- Summary: 7-10% return for every dollar spent. A lot of resources but disconnected. Finding and engaging families is a challenge
- Ongoing work: finding newborns and families and creating systems
- Mental health; Nutrition
- Family Support; Community Events
- Adult Education; Pre-school and Special Education
- Map of new configuration at JJ including Family Child Development Room
- Parents get wonderful resources at the Ready! for K Classes Mrs. Schroeder added that families get a lot of high quality materials. She expressed her appreciation to the foundation for funding this program.
- Celebrate: gift of knowing what will make a difference; place to create and sustain the vision

Mrs. Schroeder asked if adult education would be housed at JJ. The multi-purpose room will be used for that. Also, information will be added to the Books for Babies packet regarding new programs for next year. Mrs. McGann expressed her appreciation for the facilitation of the advisory committee. She added that it would be great to have a Black Diamond representative on the committee and will talk to BASK and the community center about that.

F. Highly Capable Committee Update:

Mrs. Marquand updated the board on the work of the Highly Capable Committee. The committee consists of three cabinet members, district administration, the teacher/program lead, and six parents.

Purpose: Review research; share perspectives; identify academic acceleration strategies; develop a set of filters; provide input and feedback

Accomplishments from first 2 meetings:

- Shared perspectives
- Read and discussed an article
- Reviewed draft of acceleration strategies
- Reviewed and ratified process
- Shared program decision making filters

Next steps: Two more meetings scheduled February 16 and March 14

Highlights: Ted Talk on Growth Mindset; open discussions; April Drake is appreciated; open mindedness of the district to serve individual needs; means a lot to talk about this.

When asked if all of the parents have children in the program, Mrs. Marquand responded that they are and represent all grade levels.

Mr. Nelson commented that this is a strong model for a successful process. The committee set up good guidelines and will make a difference for kids. Mrs. Marquand added that it is good to have Terry and Chris join her at the meetings.

Mrs. Schroeder asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to properly record and recognize those who present during the meeting. Anyone wishing to address the board has two minutes to speak.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Hatzenbeler presented the list of top ten expenditures in the district as follows: BNCC; Neeley Construction; NAC/Architecture; Forma Construction; Ivoxy Consulting; Zones; Food Services of America; Puget Sound Energy; Overlake Hospital Medical Center; and Migizi Group.

Mr. Hatzenbeler shared a list of local businesses with whom the district conducted business. The district did \$86,113.95 of business in the month of December in Enumclaw and Black Diamond. The district is pleased to support local businesses and purchase their products.

Mrs. Schroeder reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mrs. McGann moved and Mr. Stanwood seconded to approve general fund vouchers in the amount of \$890,996.00; capital projects fund in the amount of \$4,667,579.31; associated student body fund in the amount of \$60,464.02; and ratification of the general fund payroll warrant for December in the amount of \$3,409,424.38.

Motion carried.

B. Consent Agenda:

- 1. Donation of \$5,000 from Southwood PTSO to Southwood to be used for science kits, assemblies, art supplies, library and classroom books**
- 2. Donation of \$1,500 from Enumclaw Schools Foundation to Black Diamond Elementary to be used for Dancing Schools**
- 3. Personnel Report**

The consent agenda was presented by Mrs. Schroeder. Mrs. McGann moved and Mr. Gamblin seconded to approve the consent agenda.

1. Donation of \$5,000 from Southwood PTSO to Southwood to be used for science kits, assemblies, art supplies, library and classroom books
2. Donation of \$1,500 from Enumclaw Schools Foundation to Black Diamond Elementary to be used for Dancing Schools
3. Personnel Report

Certificated:

- A. Retirement:
1. Terry Parker, Director of Curriculum and Instruction, district office, effective 6.30.2017

Classified:

- A. New Hire:
1. Heather Kohl, kitchen assistant, Black Diamond, effective 12.12.2016
 2. Sara Ordaz, ELL paraeducator, Sunrise/Kibler, effective 1.3.2017
- B. Retirement:
1. Steven Jay, head custodian, TMMS, effective 2.1.2017
- B. Resignation:
1. Silvia Johnson, Latino/cultural specialist, EHS, effective 1.17.2017
 2. Connie Nielsen, paraeducator, EHS, effective 1.4.2017

Supplemental:

- A. New Hire:
1. Robert Garcia, assistant boys basketball coach, TMMS, effective 1.11.2017
 2. Steven Thompson, assistant boys basketball coach, EMS, effective 1.12.2017

Motion carried.

**C. First Reading:
Policy 3140: Release of Resident Students**

Mr. Nelson presented one policy for first reading and information. The change updates the statutes. Rossi Ensign is now managing the Choice waiver process related to this policy.

D. General Fund Report:

Mr. Hatzenbeler presented the general fund report.

34.67% of the 2016-17 budget has been expended with 30.64% of revenues received.

The beginning of the year fund balance was \$5,354,534.84. Total resources available: \$21,772,588.97. Expenditures to date: \$15,802,254.17. Reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$23,140.00; turf replacement: \$500,452.00; and 5% reserve: \$2,650,000.00. Unreserved ending fund balance: \$2,596,742.80.

Capital Projects beginning fund balance was \$64,730,486.63 with an ending balance of \$56,208,471.68.

The Debt Service Fund beginning fund balance was \$4,721,444.25 with an ending balance of \$855,591.38.

ASB Fund beginning fund balance was \$480,842.10 with an ending balance of \$602,374.29.

Transportation Fund beginning fund balance was \$859,300.87 with an ending balance of \$861,489.31.

Mrs. Schroeder asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that no executive session was needed.

V — EXECUTIVE SESSION

No executive session was necessary.

VI — BOARD PROCESS DEBRIEF

The board debriefed the meeting. There were good reports at the meeting and good things are happening.

VII — ADJOURNMENT

This meeting adjourned at 7:36 p.m.

President, Board of Directors

Secretary, Board of Directors