

**MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
February 27, 2017**

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by April Schroeder, President of the Board of Directors, at 6:10 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Mrs. Schroeder led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present except Mrs. Merrill, Mrs. McGann and Peyton Brueher who were excused.

D. Minutes:

Mr. Stanwood moved and Mr. Gamblin seconded a motion to approve the minutes of the regular board meeting of January 17, 2017 as presented.

Motion carried.

II — BOARD OF DIRECTORS COMMUNICATIONS

A. Westwood Presentation:

Principal Scott Meyer and staff members Kolleen Bourdage, Rebecca Underwood, Jessica Kelly, and Elisabeth Willis presented the good news for Westwood. Lynn Lofstrom was also present and a valued member of the staff. The Westwood work study was cancelled due to poor weather in February. Mr. Meyer shared the Westwood purpose: "Love kids and equip them with the skills they need in life."

Mr. Meyer shared statistics regarding classroom engagement and what kids get excited about. Staff has explored ways of positively engaging students in learning. Correlations were made between video games and the learning process. The power of "yet" was shared (I can't do that yet!). The entire school is engaged in "leveling up" and excited about growth. Rebecca Underwood, resource teacher, explained the multi-tiered system of support and how it is being implemented. It is a great way to support students before they receive special ed services.

Teachers discuss student achievement in PLC and then alert the counselor if they have concerns. The multi-tiered system of support meets the needs of all students in all areas and has an intervention umbrella. There are 61 daily intervention groups. SBA results were reviewed with all percentiles above the state averages. Gaps are closing for students at Westwood using the MTSS. It is all about growth.

4th/5th teacher, Kolleen Bourdage, discussed the use of technology in classrooms to engage the user, add new dimensions, and enrich learning. She shared her teaching strategies implementing small groups, peer editing with Google slides, and showed how technology allows learning to extend beyond the classroom walls. The board then sampled Kahoot!

The importance of good attendance was presented by counselor, Jessica Kelly. She shared the strategies used to increase attendance using positive rewards and keeping families informed. They are seeing successes using these strategies that were gleaned from the attendanceworks.org site.

ILC teacher, Elizabeth Willis, shared her passion for her self-contained students. The goal is to provide students with skills to move into general ed classes. She uses the STAR program and shared scores by category.

Positive behavior interventions included school rules, a flow chart, tiers, common language and incentives. The take-away has been tremendous growth for Westwood students. It is always about kids. Mr. Meyer concluded the presentation with a video of students who were excited to be “leveling up”!

B. Good News of the District:

Mr. Gamblin has been observing the demolition that has been completed at Enumclaw High School. He also traveled to Vancouver to see the boys’ basketball game. The team is competing at state in Tacoma on Wednesday.

Mrs. Schroeder shared the equestrian team did very well at their first meet. The next meet is in Spanaway on March 17th. There are 31 members of the equestrian team this year.

Mr. Stanwood attended the STEM Expo which was an amazing event.

C. Superintendent Report:

Mr. Nelson expressed his appreciation for Mr. Hatzenbeler as he has joined him on the roads many mornings this year. It has been a challenging weather year!

Teams who made it to state competition this year are wrestlers, swimmers, gymnasts and the basketball team. All competitions are at the Tacoma Dome.

Congratulatory 4.0 letters went out to over 100 students at the end of first semester.

The EHS principal application period closed today. Files were reviewed and interviews are Friday. There was a 14 applicant pool.

Cabinet will begin their spring visits to the buildings over the next few weeks.

The STEM Expo was a great event held in cooperation with the Enumclaw Schools Foundation. There were more attendees than ever this year.

March 21st is the date for the Jazzing Up Education fundraiser for the foundation.

Mr. Gamblin added that he walked his children around Southwood over the break and found teachers in their classrooms preparing for school. He was impressed by their dedication.

D. Classified Staff Appreciation:

Mr. Nelson invited PSE board members Joan Morgado, Treasa Brock and Chris Billingsly to come forward. Mr. Nelson thanked them for attending the meeting and stated that PSE is an incredible organization; we are very fortunate to have great employees. Cinnamon rolls will be delivered to all classified staff in honor of Classified Staff Appreciation week. The buildings all treat their staffs that week as our classified staff is valued. The district has open and honest relationships and appreciates that. He expressed his appreciation for all of the staff and presented the PSE board members with candy for their next board meeting along with a proclamation honoring classified staff. Ms. Morgado expressed her appreciation for the recognition and for their partnership with the district. The board expressed their appreciation for our hard-working classified staff also.

E. Construction Update:

Mr. Nelson stated that the high school demolition has occurred. It is strange to see the classrooms gone. The new building will be angled toward the mountain with the major wings appearing as two arms reaching out to the mountain and the students.

Liz LeRoy updated the board on construction. The high school construction team worked hard during spring break.

Black Diamond Elementary

Construction budget:

- Construction Contract \$15,168,000
- Potential changes \$580,000

Progress:

- Roofing
- Windows, framing, finishes
- Exterior of building
- Gym wall framing
- Rough in
- Site/Underground work

Mr. Nelson stated the board will be taking some tours during their retreat in April.

Enumclaw High School

Budget:

- Forma \$41,864,000
- Contingency \$750,000

Schedule:

- Phase 0 Punch list ongoing
- Phase 1A ongoing including locker room

Staging/Mobilization:

- Commons wall and fire sprinklers
- Power and technology planning
- Ag bathroom work complete mid-March

Demolition:

- Salvage in gym
- Building 1//200/300 almost complete

Mr. Nelson stated that we are fortunate to have Enumclaw Middle School close by to take care of overflow and sports.

Permit:

- Building permit ongoing
- Demo permit was issued

F. Birth to 5 Update:

Mrs. Arbury shared the following information to update the progress for the Birth to 5 program:

The first advisory meeting was held and all were excited to be involved.

Highlights:

- Shared info regarding B-5 Center project
- Watched Gladstone Center video
- Discussed the video
- Toured the facility
- Reactions and recommendations
- Introductions

Advisory thoughts from first meeting:

- Safe, comfy, warm and inviting environment at JJ
- Shared ideas for activities

Outcome:

- Will meet with St. Elizabeth Hospital personnel to explore ways to partner

Recommendations for the JJ facility:

- Create an anchor in the entry
- Safety at front doors
- Improve parking
- Use outside area to create an atrium
- Think low, eye level for children

Currently:

Parenting Class

Community involvement: Childcare

Frontiers of Innovation Update:

- Meeting with the grant team March 22
- 18 applicants for the grants

- Choose 2 communities
- All applicants get some support

Community providers update:

- 2nd meeting in process of being scheduled
- Requesting professional development

Ms. Arbury stated that it is exciting to be part of this process. She has looked around for models and there aren't any! Mr. Nelson shared that finding a major funding source is the challenge. This program will transform our school system. It's the right thing to do, knowing the statistics regarding the impact of early learning. A major start-up grant would be great. Ms. Schroeder recommended having a conversation with Christy at University of Washington to discuss grant opportunities. Mrs. Nelson hopes funding may come our way through King County's Best Start for Kids. Councilman Dunn is aware of our plans.

Mrs. Schroeder asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to properly record and recognize those who present during the meeting. Anyone wishing to address the board has two minutes to speak.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Hatzenbeler presented the list of top ten expenditures in the district as follows: BNCC, Inc, NAC/Architecture; Alliance Construction Management; Hewlett-Packard Co; Food Services of America; Puget Sound Energy; KCDA, City of Enumclaw; Ivoxy Consulting, and North Sound Industries.

Mr. Hatzenbeler shared a list of local businesses with whom the district conducted business. The district did \$75,052.82 of business in the month of January in Enumclaw and Black Diamond. The district is pleased to support local businesses and purchase their products.

Mrs. Schroeder reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mr. Stanwood moved and Mr. Gamblin seconded to approve general fund vouchers in the amount of \$563,193.87; capital projects fund in the amount of \$1,665,381.22; associated student body fund in the amount of \$58,318.52; and ratification of the general fund payroll warrant for January in the amount of \$3,419,081.04.

Motion carried.

B. Consent Agenda:

1. Donation of \$3,321.25 from Kibler PTA to Kibler Elementary: \$2,000 for 2nd grade swim lessons; \$350 for reading program; \$292.50 for Scholastic Magazines; \$530 for first grade art supplies; \$148.75 for kindergarten Chrome Book keyboard covers, train cars and tracks
2. Approval of AP with WE Club at Enumclaw High School
3. Approval of waiver request to OSPI for Enumclaw High School closure on February 9, 2017
4. Personnel Report

The consent agenda was presented by Mrs. Schroeder. Mr. Gamblin moved and Mr. Stanwood seconded to approve the consent agenda.

Mr. Nelson explained the waiver request regarding the school closure at Enumclaw High School. If the waiver is approved, it would mean all schools closing on the same day. Board approval is required for the submittal process.

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Certificated:

A. Resignation:

1. Don Clark, teacher, TMMS, effective 6.30.2017

B. Retirement:

1. Victoria Hopper, teacher, Kibler, effective 6.30.2017
2. Linda Hennessy, teacher, Southwood, effective 6.30.2017

Classified:

A. New Hire:

1. Jennifer Watts, paraeducator, Southwood, effective 1.18.2017
2. Becky Brennan, paraeducator, Kibler, effective 11.17.2016
3. Barry Uhde, driver, transportation, effective 1.23.2017
4. Dermot Shiels, head custodian, TMMS, effective 1.30.2017

B. Leave of Absence:

1. Natalie Dagley, driver, transportation, effective 1.13.2017
2. Christal Lopez Herrera, ECEAP paraeducator, effective 2.2.2017

C. Resignation:

1. Sandra Kuro, paraeducator, EMS, effective 1.31.2017

D. Retirement:

1. Connie Osborn, assistant secretary, Sunrise, effective 6.28.2017
2. Kathy Stephenson, driver, transportation, effective 3.3.2017

Motion carried.

**C. Second Reading:
Policy 3140: Release of Resident Students**

Mr. Nelson presented one policy for second reading and action. Hearing no concerns, he requested board approval of the change.

Mr. Stanwood moved and Mr. Gamblin seconded to approve Policy 3140 as presented.

**D. First Reading:
Policy 2010: Shared Decision Making
Policy 2080: Comprehensive Student Assessment System
Policy 2100: Instructional Program Offerings
Policy 2101: Instruction in Basic Skills and Work Skills
Policy 2322: Contests for Students
Policy 2341: Religion and the Curriculum
Policy 2342: Religious Holidays and Observances
Policy 2345: Commencement and Baccalaureate Exercises
Policy 2422: Homework**

Mr. Nelson presented nine policies for first reading and deletion. WSSDA offers two subscriptions. One subscription we receive is the policy updates; and the comprehensive package includes the model policies. We have gone through the policies and are in the process of purging outdated policies. These policies have been deleted from the WSSDA policies. This is first reading if anyone has questions.

D. General Fund Report:

Mr. Hatzenbeler presented the general fund report.

38.37% of the 2016-17 budget has been expended with 42.25% of revenues received.

The beginning of the year fund balance was \$5,354,534.84. Total resources available: \$25,364,424.89. Expenditures to date: \$19,788,297.08. Reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$23,140.00; turf replacement: \$500,452.00; and 5% reserve: \$2,650,000.00. Unreserved ending fund balance: \$2,202,535.81.

Capital Projects beginning fund balance was \$64,730,486.63 with an ending balance of \$54,577,028.52.

The Debt Service Fund beginning fund balance was \$4,721,444.25 with an ending balance of \$866,719.51.

ASB Fund beginning fund balance was \$480,842.10 with an ending balance of \$618,664.17.

Transportation Fund beginning fund balance was \$859,300.87 with an ending balance of \$862,157.32.

Mrs. Schroeder asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that he would need a 5-minute executive session for the discussion of qualifications of a public employee. No action would be taken. Mrs. Schroeder announced the board would take a 5-minute break before moving to executive session at 7:55 p.m. and would reconvene at 8:00 p.m.

V — EXECUTIVE SESSION

The board came out of executive session at 8:00 p.m. No action was taken.

VI — BOARD PROCESS DEBRIEF

The board debriefed the meeting.

VII — ADJOURNMENT

This meeting adjourned at 8:10 p.m.

President, Board of Directors

Secretary, Board of Directors