

**MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
May 15, 2017**

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by Tina McGann, Board Director, at 6:30 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Mrs. McGann led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present except Mrs. Schroeder and Mr. Stanwood who were excused.

D. Minutes:

Mrs. Merrill moved and Mr. Gamblin seconded a motion to approve the minutes of the regular board meeting of April 24, 2017 and the work study of May 2, 2017 as presented.

Motion carried.

II — BOARD OF DIRECTORS COMMUNICATIONS

A. Celebrating the Track WIAA State Academic Champions:

Mr. Nelson introduced Mr. Engebretsen to share the track team's WIAA State Academic Championship with the board. Mr. Engebretsen stated that the board was seeing the best of the best in this track team of 50 athletes who competed with 64 teams around the state to earn the 4A girls and boys state academic championship. The girls combined gpa was 3.825 and the boys 3.611. These students are high achieving in the classroom and in athletics. He commended the coaches for their part in the championship. They are able to make a great impact on students because of the dual role. Coach Stokke was introduced and thanked the board for having the students. He stated that these champions understand work ethic and goal setting; they are a joy to work with. The team introduced themselves. Mr. Nelson had commemorative certificates for the team and thanked them for their great modeling to other students. The team was congratulated by the board and thanked for their role modeling.

B. Good News of the District:

Mrs. Merrill shared that she was able to attend the WASA Community Award luncheon. WASA receives nominations for these awards and Enumclaw School District nominated Plateau Outreach Ministries for their incredible partnership with the district. They provide wonderful support to our students and families. Mr. Parker, Mr. Beals and Mr. Nelson all received 20-year awards. She thanked them for their service.

Brooke Humphreys shared that it is an exciting time with graduation coming up as well as other senior events.

Peyton Brueher added that it is also an exciting time for juniors as they plan for their future. Countdown to graduation: 19 days!

Mr. Gamblin said he is excited to see the construction updates as the buildings are being transformed. Black Diamond is just weeks away and the progress is amazing.

Mrs. McGann was able to tour Black Diamond Elementary last week and said the building is awesome. She also enjoyed the Night of Musical Theatre through Facebook Live. She loves the ability to see the performances and our amazing students through social media.

C. Superintendent Report:

Mr. Nelson said he too watched activities on Facebook Live as he was grand-dog sitting over the weekend.

Senior Board Student Representative Brooke Humphreys was honored for her two years of service to the board. Mrs. Merrill thanked her for taking the risk by applying and said she appreciated her honest input and her dedication to attending the meetings. Mrs. McGann shared that Brooke had been an asset to the board with her honest opinions and her concern for representing all students at EHS. She appreciates her genuineness and, though sad to see her go, is excited for her future. Mr. Gamblin also thanked her for giving of her time and said he knows there will be exciting things for her next year at Cheney. Mr. Nelson added that he is very proud of Brooke. The board values its student representatives who have served since 2010. We follow our students when they leave us and Brooke is taking a piece of our hearts with her. He told Brooke she would be incredibly successful in life and asked her to keep in touch. Brooke was presented with a medal to be worn at graduation, a card from Mr. Nelson and the board, candy and a rose. Brooke thanked the board for the opportunity and said she learned a lot about the district and the community. She looks at school differently now. What the board does is important. Mr. Nelson stated that more boards are adding student representatives as has the city council. Student voice is important and provides incredible insights.

New Enumclaw Middle School Principal Jill Barrett was introduced. After a rigorous process and following a lot of phone calls and vetting, including calls to people not on her reference list, Ms. Barrett emerged as the top candidate. He knows she will partner well with Paul Dumontet and will officially be on board July 1st. Ms. Barrett shared that the interview process here in Enumclaw was amazing. She enjoyed the opportunity to visit with staff and community as part of the process. She has been in education for 17 years with most of her experience in Auburn, as well as teaching experience in White River and Kent which included special ed, regular ed and alternative ed. She is very excited for this opportunity and many have told her she will love Enumclaw School District. She is eager to begin and will be meeting with Mr. Rabb Tuesday as

she wants to learn about the legacy. Mr. Nelson commented that she would honor the past and move forward. Mrs. McGann welcomed Ms. Barrett. Mr. Nelson presented her with pie from the Pie Goddess as thanks for being at board meeting. Ms. Barrett expressed her appreciation for the welcome.

Mr. Nelson said the National Prevention Week presentation was occurring at the EHS auditorium. A father who lost a child to drugs was presenting. Mr. Nelson will hear the message over ECTV.

There are a lot of athletes headed to district competitions: fast pitch, water polo, equestrian, tennis, track and golf. We are one of the few districts who offers Equestrian. One of the coaches shared with Mr. Nelson that it is the Equestrian Team that keeps some of her team members in school.

The Retirement Tea is scheduled for June 7th, 3:45 p.m. in the EHS library.

D. Construction Update:

Liz LeRoy updated the board on construction. She stated she enjoyed hearing the good news of the district.

An aerial shot of Black Diamond Elementary was shared. The siding is being installed. Ms. LeRoy gave a quick tour of the building to Ms. McGann and Mrs. Garton. She said it is good to see the progress through others' eyes.

Black Diamond Elementary

Construction budget:

- Construction Contract \$15,168,000
- Potential Changes \$750,000
- Staff Tour June 2nd
- Furniture Complete Delivery July 17-28
- Movers Scheduled July and August
- Community Open August 7

Progress:

- Ceramic tile and wood doors ongoing
- Casework fixture trim/plumbing ongoing
- Glass being installed
- Painting and vinyl wall covering complete this week
- Flooring is scheduled for installation
- Building wrap is complete
- Mechanical commissioning will start next month. Power and gas will be in up soon
- Concrete curbs complete and the asphalt prepped
- Exterior siding is going up

Ms. LeRoy shared more photos. Mrs. McGann commented it felt like a school and enjoyed the little details like the coat hooks. Ms. LeRoy added that there will be exterior walls where kids can sit.

Enumclaw High School

Budget:

- Forma \$41,864,000
- Contingency \$950,000 (no change since March)
- Phase 0 punch list is ongoing and 90% complete
- Phase 1A: boys lockers, athletic office, gym
- Phase 1: overall new construction – a lot of foundation, and infrastructure
- Concrete pours happening
- Mixture of tile and carpet in classrooms
- Gym more structural work
- Seismic upgrades
- Electrical and systems
- Lobby footings prep
- Elevator pit is being waterproofed
- Boys locker room coming along
- Gym work

Pictures of the current work were shared. Ms. LeRoy shared the phase completion dates. The overall finish date is winter 2019.

Mr. Nelson and the board thanked Ms. LeRoy for her update.

E. Highly Capable Update:

Mrs. Marquand has been meeting with a work group of stake holders which includes administrators, teachers and parents. She shared the purpose of the group which has met four times. She reviewed the program, current research, proposed changes to the program, and program filters.

Highly Capable teacher April Drake shared information on the recommendations which included acceleration strategies as well as making the program as equitable as possible. She also discussed identification of students, selection criteria, and training teachers to look for characteristics of Highly Capable students for identification.

A communication plan has been developed to share with principals, teachers and counselors regarding the changes being implemented. Parents will be notified by letter and will have an opportunity to discuss.

Mrs. Marquand stated that improvements have been made and the program is better. Their filter: what is the right thing for the student? Some of the acceleration strategies will be available for students who are not Highly Capable identified. While these are great next steps, the research continues. She opened the presentation for questions from the board.

Mrs. McGann thanked Mrs. Marquand for her follow-through on this. She thinks it is a great process and likes that it has been brought forward by parents. She also thinks the cluster grouping is a big piece as well as individualizing plans for students, not just for Highly Capable, but for all students. She appreciates the hard work. Mrs. Merrill asked about differentiating and whether this would be like an IEP. Mrs. Marquand said her goal is that this would be less complex as April has 150 students and cannot meet with everyone. Parents do not want to attend a lot of meetings. Mr. Nelson said this is addressing the 4th question in the 5D cycle: what do we

do with kids who already know. This will only make us better in meeting the needs of all students achieving at high levels. Mrs. Marquand said a goal is to reach out to families who haven't considered their student being in a Highly Capable program, such as our non-English speaking families. Highly Capable students are in all classes and races. Ms. Drake shared that her referrals have increased by 400%. Mr. Nelson said Ms. Drake has a strong passion for the program and great communication skills.

F. Birth to 5 Update:

Mrs. Arbury said things are winding up for the year! She updated the board on the Birth to Five Center:

- City is considering purchasing playground equipment for the center
- CHI Franciscan will be asked to continue the grant for the parenting classes
- Conference in Olympia on June 2nd to attend
- Jack Shonkoff will speak
- New raft of Best Starts RFPs: Trauma Informed Restorative practices
- June 1st: next meeting of the advisory committee
- Community providers network meeting was March 30th
- Getting ready to move!
- Exciting time for preschools
- Mrs. Arbury signed up for a grant writing class and will be good at getting money

Mrs. McGann asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to properly record and recognize those who present during the meeting. Anyone wishing to address the board has two minutes to speak.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Hatzenbeler presented the list of top ten expenditures in the district as follows: BNCC, Inc.; Forma Construction; Green River Community College; NAC/Architecture; Neeley Construction; KCDA; Alliance Construction Management; Overlake Medical; Food Services of America; and the City of Enumclaw.

Mr. Hatzenbeler shared a list of local businesses with whom the district conducted business. The district did \$92,565.96 of business in the month of April in Enumclaw and Black Diamond. The district is pleased to support local businesses and purchase their products.

Mrs. McGann reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mr. Gamblin moved and Mrs. Merrill seconded to approve general fund vouchers in the amount of \$691,541.19; capital projects fund in the amount of \$2,916,617.77; associated student body fund in the amount of \$62,677.06; and ratification of the general fund payroll warrant for April in the amount of \$3,488,357.77.

Motion carried.

B. Consent Agenda:

1. **Donation of \$1,014.60 from Kibler PTA to Kibler Elementary for: lunchroom incentives (\$292.43); 4th grade Scholastic News (\$360); 2nd grade Just Right books (\$260); 6 safety patrol vests (\$66.26); 9 timers (\$35.91)**
2. **Donation of \$2,500 from Westward Hoe Construction, Inc. to Southwood's "Southwood Reads" program led by Julie Wierenga to purchase books**
3. **Donation of \$1,000 from Keith Mathews to the EHS Drama Club**
4. **Approval for Chromebook Purchase**
5. **Personnel Report**

The consent agenda was presented by Mrs. McGann. Mrs. Merrill moved and Mr. Gamblin seconded to approve the consent agenda.

The gift to the Drama Club came as a result of drama students who participated in the “May the Fourth Be with You” event which was a plan of Keith and Cathy Mathews to have food trucks come to the area for a fundraiser. It was a terrible weather night and the drama students stayed the entire evening performing. Mr. Mathews was so appreciative, he made the donation. Mr. Gamblin added that it was an awesome event and a lot of fun. The purpose is to raise funds for STEM scholarships.

Mr. Nelson asked Mr. Beals to share about the Chromebook purchase. He stated by next school year, all students, grades 5-12, will have one-to-one devices. No one in any of the grade 5-12 classes will be without a device which will make teaching a lot easier when every student has the same equipment.

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Certificated:

A. New Hire:

1. Corrie Blechschmidt, teacher, EMS, effective 8.28.2017
2. Jill Barrett, principal, EMS, effective 7.1.2017
3. Kim Washam Herd, assistant principal, EHS, effective 7.1.2017

- B. Resignation:
 1. Brandon Schlegel, psychologist, Southwood, effective 6.30.2017
- C. Leave of Absence:
 1. Rebekah Cheney, .4 teacher, EMS, effective 9.5.2017
- D. Change of Status:
 1. Michelle Blanchard, from classroom teacher to Title/LAP teacher, Southwood, effective 9.5.2017
- E. Rehire:
 1. Julie Sutter, .8 teacher, EMS, effective 9.5.2017
- F. Involuntary Transfer:
 1. Morgan Franz, teacher, from Black Diamond to Sunrise, effective 9.5.2017
 2. Jean Christiansen, teacher, from EHS to TMMS, effective 9.5.2017
 3. Jana Russell, teacher, from .6 EHS to .4 EMS, effective 9.5.2017

Classified:

- A. New Hire:
 1. Gary Campbell, licensed maintenance tech, district office, effective 5.15.2017
- B. Resignation:
 1. Rachel Miller, ECEAP lead teacher, Southwood, effective 6.29.2017
- C. Retirement:
 1. Julia Stanton, office manager, Sunrise, effective 6.29.2017

Motion carried.

C. Second Reading:
Policy 5006: Certification Revocation
Policy 6810: Energy management, Education and Conservation

Mr. Nelson presented two policies for second reading and action. Having heard no concerns, he requested board approval. He responded to Mrs. Merrill's question from last meeting and the policy aligns with the WAC.

Mrs. Merrill moved and Mr. Gamblin seconded to approve policies 5006 and 6810 as presented.

Motion carried.

D. First Reading:
Policy 1220: Board and Officers and Duties of Board Members
Policy 2180: Parent, Family and Community Partnerships (Deletion)
Policy 2255: Alternative learning Experience Courses
Policy 2257: Community Initiated Schools (Deletion)
Policy 2330: Academic Freedom (Deletion)
Policy 3235: Protection of Student Personal Information
Policy 5010: Nondiscrimination and Affirmative Action

Policy 5251: Conflict of Interest ??
Policy 6700: Nutrition and Physical Fitness

Mr. Nelson presented the first reading for policy changes:

- 1220: reflects the district's current practice
- 2180, 2257, and 2330 are no longer WSSDA policies and are recommended for deletion
- 2255: updated language to the ALE policy. American Academy is our only program. The board will be given an update on enrollment numbers. Ed and Jill Burnes have reviewed the numbers and are surprised the number has increased. Conversations are occurring to see what we might change to support these students in the regular classroom. We have students with unique circumstances. Ed has led the charge on this one because of funding.
- 3235: follows the RCW
- 5010: policy changed to assure we are not doing something to disqualify a candidate
- 5251: verbiage required to show no conflict of interest on the bidding process
- 6700: reflects new federal requirements related to nutrition and physical fitness

These will come to the board for approval next month.

E. Resolution #1061: WIAA Membership:

This is an annual resolution that comes to the board to renew the district's WIAA membership.

Mrs. Merrill moved and Mr. Gamblin seconded a motion to approve Resolution #1061:WIAA Membership.

Motion carried.

E. General Fund Report:

Mr. Hatzenbeler presented the general fund report.

62.36% of the 2016-17 budget has been expended with 73.62% of revenues received.

The beginning of the year fund balance was \$5,354,534.84. Total resources available: \$40,221,721.82. Expenditures to date: \$32,159,229.12. Reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$23,140.00; turf replacement: \$500,452.00; and 5% reserve: \$2,650,000.00. Unreserved ending fund balance: \$4,688,900.70.

Mr. Nelson commended Mr. Hatzenbeler on the great job has done with the budget this year.

Capital Projects beginning fund balance was \$64,730,486.63 with an ending balance of \$46,953,423.02.

The Debt Service Fund beginning fund balance was \$4,721,444.25 with an ending balance of \$2,805,005.16.

ASB Fund beginning fund balance was \$480,842.10 with an ending balance of \$567,719.88.

Transportation Fund beginning fund balance was \$859,300.87 with an ending balance of \$456,888.97.

Mrs. McGann asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that no executive session was needed.

V — EXECUTIVE SESSION

No executive session was necessary.

VI — BOARD PROCESS DEBRIEF

The board debriefed the meeting. Mrs. Merrill commented it was a great night of celebration with the state academic champions, new staff, and seniors moving on. She asked about putting some recognition banners up in district office to commemorate the academic championships.

Brooke Humphreys was thanked for her service.

VII — ADJOURNMENT

This meeting adjourned at 8:02 p.m.

President, Board of Directors

Secretary, Board of Directors