



STUDENTS

District Attendance Area Transfers

Each student in the district is required to attend the school designated for the geographic attendance area in which he or she resides.

A parent or guardian may request that his or her child be allowed to attend another school in the district. Requests must be submitted, in writing, to the principal of the building at which the student is currently assigned. Secondary students who request attendance area transfers are subject to the Washington Interscholastic Activities Association's eligibility rules.

Transfers may be granted if some special hardship or detrimental condition affecting the student or the student's immediate family which would be alleviated as a result of the transfer.

A student who moves to a new attendance area in the district during the school year may elect to transfer at the time of the move or at the end of the semester or grading period.

The principal of the currently-assigned school shall consult with the principal of the school to which the student desires to transfer to determine:

1. Whether space is available in the grade level or classes at the building in which the student desires to be enrolled;
2. Whether appropriate educational programs or services are available to improve the student's condition as stated in requesting the transfer; and
3. Whether the student's transfer is likely to create a risk to the health or safety of other students or staff at the new building or cause disruption of the educational program.

Transfers must be granted if the student is a child of a full-time certificated or classified school employee unless:

- A. The student has a history of convictions, violent or disruptive behavior, or gang membership;
- B. The student has been expelled or suspended from school for more than ten consecutive days; or
- C. Enrollment of a child would displace a child who is a resident of the district. (The child must be permitted to remain enrolled until he or she completes his or her schooling).

The recommendations of the principals for the resident and nonresident schools will be forwarded to the superintendent for consideration. The district shall make available for public inspection the Superintendent of Public Instruction's annual information booklet on enrollment options in the state at each school building, the central office and local public libraries.

Legal References:	RCW 28A.225.270	Intradistrict enrollment options policies
	28A.225.300	Enrollment options information to parents
	28A.225.290	Enrollment options information booklet
	C 36 L 03	Enrolling Children of Certificated and Classified School Employees

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