



## STUDENTS

### Associated Student Bodies

An associated student body (ASB) shall be formed in each school within the district whenever one or more students in that school engage in money-raising activities with the approval and at the direction or under the supervision of the district. An associated student body shall be a formal organization of students, including subcomponents or affiliated student groups. Each associated student body shall submit a constitution and bylaws to the board for approval. The constitution and bylaws shall identify how student activities become approved as student body activities and establish standards for their supervision, governance and financing. Elementary schools are exempt from the requirements regarding constitutional bylaws. Subject to such approval process, any lawful activity which promotes the educational, recreational or cultural growth of students as an optional extracurricular or co-curricular activity may be considered for recognition as an associated student body activity. Any lawful fund raising practices that are consistent with the goals of the district and which do not bring disrespect to the district or its students may be acceptable methods and means for raising funds for student body activities. The Board of Directors may act or delegate the authority to a staff member to act as the associated student body for any school which contains no grade higher than grade six.

The principal shall designate a staff member as the primary advisor to the ASB and assure that all groups affiliated with the ASB have an advisor assigned to assist them. Advisors shall have the authority and responsibility to intervene in any activities that are inconsistent with district policy, ASB standards, student safety or ordinarily accepted standards of behavior in the community. When in doubt, advisors shall consult the principal regarding the propriety of proposed student activities.

Each ASB shall prepare and submit annually a budget for the support of the ASB program to the board for approval. All property and money acquired by ASBs shall be district funds and shall be deposited and disbursed from the district's associated student body program fund.

Money acquired by associated student body groups through fund raising and donations for scholarships, student exchanges and charitable purposes shall be nonassociated student body fund moneys held in trust by the school district.

Solicitation of funds for nonassociated student body fund purposes must be voluntary and must be accompanied by notice of the intended use of the proceeds and the fact that the district will hold the funds in trust for their intended purpose. Nonassociated student body fund moneys shall be disbursed as determined by the group raising the money. Private nonassociated student body funds shall be held in trust by the district for the purposes indicated during the fund raising activities until the student group doing the fund raising requests disbursement of the funds and the accounts of the fund raising are complete and reconciled.

Cross Reference:	Board Policy	2150	Co-Curricular Program
		3515	Student Incentives
		4200	Safe and Orderly Learning Environment
		6020	System of Funds and Accounts

Legal References: RCW 28A.325.020 Associated student bodies--Powers and responsibilities affecting  
RCW 28A.325.030 Associated student body program fund-Fundraising activities – Non-associated student body program fund moneys  
WAC 392-138 Finance—Associated student body moneys

Management Resources: 2014 – December Issue

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