Title I Parent Involvement

I. The Superintendent or designee shall ensure that the district’s Title I Parent Involvement policy, plan and programs comply with the requirements of federal law.

   A. The district will take the following actions to involve parents in the joint development of its district wide parental involvement plan:

      An annual meeting of parents of participating Title I students shall be held to explain the goals and purposes of the Title I program.

         1. Parents will be given the opportunity to participate in the development, operation and evaluation of the program. In the spring of each school year, the Title I staff work in cooperation with the school principal, other staff, and parents from the school to prepare their school’s plan for serving students in the Title I program in the upcoming school year. Also in the spring of the year, the Title I program administrator will coordinate a public hearing. At this meeting, in addition to presenting the school-based plans, staff will invite parents to give input about the operation and evaluation of the program.

         2. Parents will be encouraged to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs. Each school providing Title I services will invite all parents to the annual fall meeting. During this meeting, parents will be given the opportunity to offer suggestions and to ask questions about the program.

   B. The district will take the following actions to involve parents in the process of school review and improvement:

         1. Parents will be given the opportunity to review the school improvement plan. The school improvement plan of each of our schools is made available on the school district website. In addition, the plan will be made available during the annual fall Title I meeting.

         2. Parents will be encouraged to participate in the building self-review. As part of the school district-sponsored climate survey, parents are encouraged to participate in providing specific feedback to each school. Parents are actively encouraged to participate in this annual survey through such avenues as school newsletters, our district website, and through the partnership of school parent groups.

   C. The district will provide the following coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities:

         1. Identify barriers to greater participation by parents in parental involvement activities;
2. Use findings of the evaluation to design strategies for more effective parental involvement; and
3. Revise, when necessary, the district and school parent involvement policies.

D. The district will coordinate and integrate parental involvement strategies with similar strategies under the following other programs, such as:
   - Head Start;
   - Learning Assistance Program;
   - Special Education; and

The district shall facilitate removing barriers to parental involvement by activities such as:
1. Conducting joint parent meetings in conjunction with fall curriculum nights;
2. Holding meetings at various times of the day and evening;
3. Arranging for in home conferences;
4. Title I funds may be used to facilitate parent attendance at meetings by payment of transportation and child care costs.

E. The district will conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement policy.

F. The district will build the schools’ and parent’s capacity for strong parental involvement through the following:
1. The school district will, with the assistance of its Title I, Part A schools, provide information to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:
   - The State’s essential academic learning requirements,
   - The State and local academic assessments including alternate assessments,
   - How to monitor their child’s progress, and
   - How to work with educators. The district will provide assistance to parents through regular school newsletter articles as well as by hosting school-based parent meetings in the fall of each school year. Under the coordination of each school’s Title I certificated staff member, printed materials about the Title I program, the academic goals for students, and strategies for monitoring and supporting student progress will be distributed to families during our annual Fall parent-teacher conferences.
2. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children’s academic achievement, by:
   a. Giving guidance as to how parents can assist at home in the education of their child;
   b. Holding parent meetings at various times of the day and evening to provide parents:
      - Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.
      - Opportunities to submit parent comments about the program to the district.
      - Opportunities to meet with the classroom and Title I, Part A teachers to discuss their children’s progress.
G. School district personnel will work with teachers, principals and other staff, to reach out to, communicate with, and engage parents as equal partners. The district will provide:

1. An explanation of the reasons supporting their child’s selection for the program;
2. A description and explanation of the school’s curriculum;
3. Information in the academic assessment used to measure student progress;
4. The information above will be provided to parents as a part of the annual school-based meeting, held in the fall of each school year. Written materials from these school-based meetings in the fall of each year will also be available to send to parents unable to attend these meetings.

H. The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

1. Distribute the Title I Family Involvement policy on an annual basis; and the Title I Family Involvement policy will be distributed annually during our fall parent conferences, as coordinated by the school’s Title I staff.
2. To the extent needed and practicable, distribute the Title I Family Involvement policy in multiple languages or formats.

II. School-Based Parent Involvement Policy

A. In addition to the district-wide policy on family involvement, each school offering Title I, Part A services will have a separate school building parent involvement policy. The building-level Title I, Part A parent involvement policy will meet the following requirements:

1. Each building in the district receiving Title I, Part A funds shall jointly develop with and distribute to parents of students served in the program a written building-level policy, agreed upon by parents of Title I served students;
2. The policy will outline how parents, school staff and students share responsibility for student achievement in meeting academic standards;
3. Parents will be notified of the policy in an understandable and uniform format; d) To the extent practicable, the policy will be provided in a language the parents can understand; and
4. The policy will be evaluated with parents annually.