



## Internet Opt Out Information

Due to the vast amount of educational information found on the Internet, the Enumclaw School District will be providing your student with the ability to access the district network and the Internet. Among other advantages, your student will be able to obtain information from other schools, colleges, companies and organizations around the world. The Internet allows your student to reach out to many other people to share information, learn concepts and research subjects. These are significant learning opportunities that help prepare your student for the future.

With this educational opportunity comes responsibility. It is important that both you and your student read the school district procedures and policies related to Internet access and that you discuss them. When your student is given an account and password to use on the network, it is important that the rules are followed. Inappropriate use will result in the loss of the privilege to use this educational tool. If appropriate, other disciplinary action will also be taken. Please stress to your student the importance of using only his or her account password, and of keeping it a secret from other students. Your student should never let anyone else use his/her password to access the network. Your student is responsible for all activity that happens in his/her account. We also reserve the right to access and review any files or other electronic information stored on district network servers. With this permission, you and your student waive copyright on any material posted on the district network and website.

Our district currently uses an Internet filtering system and our teachers monitor student use of the Internet. We also have established procedures and rules regulating the materials that students may search for on the network. Please be aware, however, that there is inappropriate and controversial material on the Internet that your student might still access.

The purpose of this letter is to give you the opportunity to choose not to allow use of the Internet by your son or daughter. If you **DO NOT** want your student to access the Internet while at school, please fill out and sign this form and return it to your student's school. If, at any time during the school year, you would like to rescind your decision and change your permission, you must let the school know in writing. This form, as well as other district technology policies, is available on the district website ([www.enumclaw.wednet.edu](http://www.enumclaw.wednet.edu))

I **do not** want my student \_\_\_\_\_ to be allowed access to the Internet  
(name)  
on their school account.

My student attends school at \_\_\_\_\_, in grade \_\_\_\_\_  
(name of school)  
and his/her teacher is \_\_\_\_\_ (if applicable)

\_\_\_\_\_  
(Parent/Guardian signature)

\_\_\_\_\_  
(date)

Please fill out ONE form for EACH student you would like to opt out.

## **Enumclaw School District District Network and Internet User Agreement**

The Board of Directors recognizes that the Enumclaw School District is implementing an electronic communications system (network) that will allow unprecedented opportunities for students, staff and patrons to communicate, learn, access and publish information. The Board believes that the resources available through the network and the skills that students will develop in using it are of significant value in the learning process and student success in the future. These new opportunities also pose many new challenges including, but not limited to, access for all students, age-level appropriateness of material, security, and cost of maintaining ever more elaborate systems. The district will endeavor to ensure that these concerns are appropriately addressed, but cannot insure that problems will not arise.

By creating this network, the Board intends only to provide a means for educational activities and does not intend to create a first amendment forum for free expression purposes. The Enumclaw School District dedicates the property comprising the network, and grants access to it by users, only for the educational activities authorized under this policy and procedures and under the specific limitations contained therein.

### **Acceptable Use Guidelines**

#### **NETWORK**

1. All use of the system must be in support of education and research and consistent with the mission of the district. The Enumclaw District reserves the right to prioritize use and access to the system.
2. Any use of the system must be in conformity to state and federal law, network provider policies and licenses, and district policy. Use of the system for commercial solicitation is prohibited. Use of the system for charitable purposes must be approved in advance by the superintendent or designee.
3. The system constitutes public facilities and may not be used to support or oppose political candidates or ballot measures.
4. No use of the system shall serve to disrupt the operation of the system by others; system components including hardware or software shall not be destroyed, modified or abused in any way.
5. Malicious use of the system to develop programs that harass other users or gain unauthorized access to any computer or computing system and/or damage the components of a computer or computing system is prohibited.
6. Users are responsible for the appropriateness and content of material they transmit or publish on the system. Hate mail, harassment, discriminatory remarks, or other antisocial behaviors are expressly prohibited.
7. Use of the system to access, store or distribute obscene or pornographic material is prohibited.
8. Subscriptions to mailing lists, bulletin boards, chat groups and commercial on-line services and other information services must be pre-approved by the superintendent or designee.

#### **SECURITY**

9. System accounts are to be used only by the authorized owner of the account for the authorized purpose. Users may not share their account number or password with another person or leave an open file or session unattended or unsupervised. Account owners are ultimately responsible for all activity under their account.
10. Users shall not seek information on, obtain copies of, or modify files, other data, or passwords belonging to other users, or misrepresent other users on the system, or attempt to gain unauthorized access to the system.
11. Communications may not be encrypted so as to avoid security review.
12. Users should change passwords regularly and avoid easily guessed passwords.

#### **PERSONAL SECURITY**

13. Personal information such as addresses and telephone numbers should remain confidential when communicating on the system. Students should never reveal such information without permission from their teacher or other adult.
14. Students should never make appointments to meet people in person that they have contacted on the system without district and parent permission.
15. Students should notify their teacher or other adult whenever they come across information or messages that are dangerous, inappropriate or make them feel uncomfortable.

#### **COPYRIGHT**

16. The unauthorized installation, use, storage or distribution of copyrighted software or materials on district computers is prohibited.

#### **GENERAL USE**

17. Diligent effort must be made to conserve system resources. For example, users should frequently delete E-mail and unused files.
18. No person shall have access to the system without having received appropriate training. **Each school year, parents of students under the age of 18 will have the option of having their child not use the internet by signing the Internet Opt Out Information Form.**
19. Nothing in these regulations is intended to preclude the supervised use of the system while under the direction of a teacher or other approved user acting in conformity with district policy and procedure.

From time to time, the district will make a determination on whether specific uses of the system are consistent with the regulations stated above. Under prescribed circumstances non-student or staff use may be permitted, provided such individuals demonstrate that their use furthers the purpose and goals of the district. For security and administrative purposes the district reserves the right for authorized personnel to review system use and file content. The district reserves the right to remove a user account on the system to prevent further unauthorized activity. The district's wide-area network provider (WEEdNet) reserves the right to disconnect the district to prevent further unauthorized activity.

Violation of any of the conditions of use may be cause for disciplinary action.